Our Work in PROGRESS

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| Students will use this checklist to ensure that their final PowerPoint presentation is complete and correct.  The checklist is similar to the rubric by which their presentation will be graded. |
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| **Power Point Presentation Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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**Group members:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **CATEGORY** |  | **RESPONSIBILITIES** |
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| Content |  | The information we gave was interesting or important to others. |  |
|  |  | We were well informed about our topic. |  |
|  |  | We included reliable, factual information. |  |
|  |  | We added supportive detail to the main point(s). |  |
|  |  | We utilized my prior projects for support. |  |
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| Organization |  | We organized ideas in a logical way. |  |
|  |  | The information and arguments/details were easy to understand. |  |
|  |  | We stayed focused and did not get off the topic. |  |
|  |  | The introduction included a clear statement of the main point(s). |  |
|  |  | The body of the presentation contained supportive details about the main point(s). |  |
|  |  | We included a strong conclusion was present. |  |
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| Visual Aids  And Technology Use |  | Pictures and graphics improved the presentation or reinforced main points and were creative. |  |
|  |  | Use of an imbedded object such as an online quiz, video, or other tool enhanced the presentation. |  |
|  |  | Presentation was attractive and creative. |  |
|  |  | Letters and fonts were easily viewed and read by the entire audience. |  |
|  |  | Slides contained no spelling or grammatical errors. |  |
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| Delivery |  | We maintained eye-contact most of the time. |  |
|  |  | We spoke to the entire audience, not just one or two people and everyone could hear us. |  |
|  |  | We didn't speak too fast or too slow. |  |
|  |  | We used standard grammar. |  |
|  |  | We used my notes but I did not read directly from them. |  |
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| Resources |  | We used resources that addressed the topic. |  |
|  |  | We used authentic print resources. |  |
|  |  | We used interviews with others as a resource. |  |
|  |  | We used our own words in the speech; we didn't copy all the words. |  |

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| This is the rubric by which the students will be evaluated for the PowerPoint Presentation. |

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| **PowerPoint Presentation**  **Teacher name: Mrs. King  Group Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Title of Presentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of Class/ Period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **CATEGORY** | **Excellent-4** | **Good-3** | **Satisfactory-2** | **Needs Improvement-1** |
| **Content - Accuracy** | All content throughout the presentation is accurate. There are no factual errors. | Most of the content is accurate but there is one piece of information that seems inaccurate. | The content is generally accurate, but one piece of information is clearly inaccurate. | Content confusing or contains more than one factual error. |
| **Sequencing of Information** | Information is organized in a clear, logical way. It is easy to anticipate the next slide. | Most information is organized in a clear, logical way. One slide or piece of information seems out of place. | Some information is logically sequenced. An occasional slide or piece of information seems out of place. | There is no clear plan for the organization of information. |
| **Effectiveness** | Project includes all material needed to give a good understanding of the topic. The project is consistent with the driving question. | Project is lacking one or two key elements. Project is consistent with driving question most of the time. | Project is missing more than two key elements. It is rarely consistent with the driving question. | Project is lacking several key elements and has inaccuracies. .Project is completely inconsistent with driving question. |
| **Use of Graphics** | All graphics are attractive (size and colors) and support the topic of the presentation. | A few graphics are not attractive but all support the topic of the presentation. | All graphics are attractive but a few do not support the topic of the presentation. | Several graphics are unattractive AND detract from the content of the presentation. |
| **Text - Font Choice & Formatting** | Font formats (color, bold, italic) have been carefully planned to enhance readability and content. | Font formats have been carefully planned to enhance readability. | Font formatting has been carefully planned to complement the content. It may be a little hard to read. | Font formatting makes it very difficult to read the material. |
| **Spelling and Grammar** | Presentation has no misspellings or grammatical errors. | Presentation has 1-2 misspellings, but no grammatical errors. | Presentation has 1-2 grammatical errors but no misspellings. | Presentation has more than 2 grammatical and/or spelling errors. |
| **Cooperation** | Group shares tasks and all performed responsibly all of the time. | Group shares tasks and performed responsibly most of the time. | Group shares tasks and performs responsibly some of the time. | Group often is not effective in sharing tasks and/or sharing responsibility. |

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| **Delivery** | Members spoke at a good rate, volume and with good grammar. They maintained eye-contact while using, but not reading their notes. | Members spoke a little faster or slower than necessary, or too quietly or loudly. They used acceptable grammar. They maintained eye-contact, but relied too much on their notes. | Members spoke at a good rate and volume, but used poor grammar. They relied heavily on their notes. | Members demonstrated having paid little attention to rate, volume or grammar. They read nearly word for word from notes. |